



# HEALTHCARE ORGANIZATIONS AND PROVIDERS LIABILITY INSURANCE

## NEW BUSINESS APPLICATION

**PORTIONS OF THE POLICY FOR WHICH THIS APPLICATION IS MADE PROVIDE CLAIMS MADE AND REPORTED COVERAGE, WHICH APPLIES ONLY TO CLAIMS FIRST MADE AGAINST THE INSURED DURING THE POLICY PERIOD OR AN APPLICABLE EXTENDED REPORTING PERIOD AND REPORTED IN ACCORDANCE WITH THE POLICY'S REPORTING PROVISIONS. READ THE POLICY AND THIS APPLICATION CAREFULLY AND CONTACT YOUR PROVIDER WITH ANY QUESTIONS.**

Instructions:

Please attach copies of the following documents to this Application. These documents shall be considered part of this Application.

- Currently valued carrier loss runs for the previous seven (7) years
- Schedule of physicians/residents/interns for whom coverage is requested
- Risk Management/Quality/Safety Plan(s)
- Most recent accreditation survey report with response to any deficiencies cited
- Most recent CMS/state licensing survey with response to any deficiencies cited
- Current audited or accountant-prepared financial statements with notes
- Copy of Medical Staff By-Laws

For Self-Insured Programs:

- Trust financial agreement
- Bank statement of trust fund
- Description of claims handling
- Trust coverage wording
- Recent actuarial review

### GENERAL INFORMATION

1. Applicant Legal Name: \_\_\_\_\_

2. Mailing Address: Street: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_ Zip: \_\_\_\_\_ - \_\_\_\_\_  
 County: \_\_\_\_\_ Website: \_\_\_\_\_

3. Applicant's Legal Structure  Corporation  Partnership  Joint Venture  LLC  
 Other: \_\_\_\_\_

4. Tax Status  For Profit – Private  For Profit – Publicly Traded  Not for Profit  
 Governmental Fed. Tax ID# \_\_\_\_-\_\_\_\_

5. Type of Risk (check all that apply)

<input type="checkbox"/> Acute care hospital	<input type="checkbox"/> Critical access hospital
<input type="checkbox"/> Behavioral health hospital	<input type="checkbox"/> Long term acute care hospital (LTAC)
<input type="checkbox"/> Rehabilitation hospital	<input type="checkbox"/> Children's Hospital
<input type="checkbox"/> Chemical dependency/substance abuse facility	<input type="checkbox"/> Research Hospital
<input type="checkbox"/> Senior living/LTC facility	<input type="checkbox"/> Specialty Hospital: _____
<input type="checkbox"/> Accountable care organization	<input type="checkbox"/> Other: _____

6. Number of years in operation: \_\_\_\_\_ years Number of years under current ownership: \_\_\_\_\_ years

7. Please indicate accreditation(s)/certification(s) held by the Applicant:

<input type="checkbox"/> The Joint Commission (TJC)	<input type="checkbox"/> Det Norske Veritas Health Care (DNV)
<input type="checkbox"/> American Osteopathic Association (AOA)	<input type="checkbox"/> Commission on Accreditation of Rehabilitation Facilities (CARF)
<input type="checkbox"/> College of American Pathologists (CAP)	<input type="checkbox"/> Clinical Laboratory Improvement Amendment (CLIA)
<input type="checkbox"/> Magnet Status (ANCC)	<input type="checkbox"/> Other: _____



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8. List all states where the Applicant is operating and providing services:				
9. Are all facilities licensed by the State's in which they operate?				<input type="checkbox"/> Yes <input type="checkbox"/> No
10. Has the Applicant or other associated entity ever lost a license or been placed on probation by any governmental licensing agency? If "Yes", please provide details: _____				<input type="checkbox"/> Yes <input type="checkbox"/> No
11. Does the Applicant have any operations outside of the United States of America? If "Yes", please provide details: _____				<input type="checkbox"/> Yes <input type="checkbox"/> No
12. Is the Applicant owned, controlled or managed by another entity? If "Yes", please provide details: _____				<input type="checkbox"/> Yes <input type="checkbox"/> No
13. Within the past 36 months or within the next 12 months, has the Applicant or does the Applicant expect to:				
a. Merge, acquire or consolidate with another entity?				<input type="checkbox"/> Yes <input type="checkbox"/> No
b. Sell or divest another entity or facility?				<input type="checkbox"/> Yes <input type="checkbox"/> No
c. Discontinue any operations or services?				<input type="checkbox"/> Yes <input type="checkbox"/> No
d. Enter into any new business activities or services (including new procedures or products being offered)?				<input type="checkbox"/> Yes <input type="checkbox"/> No
If "Yes", describe the essential terms of each such transaction: _____				
14. Has the Applicant entered into any joint ventures or limited partnerships? If "Yes", describe the essential terms of each such transaction: _____				<input type="checkbox"/> Yes <input type="checkbox"/> No
15. Please list below all subsidiaries, including a description of operations, relationship to the Applicant, ownership and retroactive date.				
Name & Address	Description of Operations	Relationship	Ownership %	Retroactive Date
(Please note that coverage for these entities is not automatically included. The policy, if issued, will determine coverage.)				
16. Does the Applicant own, operate or manage any business or facilities other than the operations described in this Application? If "Yes", please provide details, including name of entity and the Applicant's ownership interest/management role: _____				<input type="checkbox"/> Yes <input type="checkbox"/> No
17. Does the Applicant provide or participate in any teaching programs? If "Yes", please describe the type of programs: _____				<input type="checkbox"/> Yes <input type="checkbox"/> No
18. Are the programs hospital-sponsored? If "Yes", please provide the name of the sponsoring institutions: _____				<input type="checkbox"/> Yes <input type="checkbox"/> No
19. Does the Applicant require proof of health care professional liability insurance for students/residents/interns?				<input type="checkbox"/> Yes <input type="checkbox"/> No
20. Does the Applicant utilize integrated, electronic medical records for:				
a. Inpatient services?				<input type="checkbox"/> Yes <input type="checkbox"/> No
b. Outpatient services?				<input type="checkbox"/> Yes <input type="checkbox"/> No
If "Yes", are integrated, electronic medical records utilized in all locations?				<input type="checkbox"/> Yes <input type="checkbox"/> No
21. Does the Applicant have any technology updates planned in the next 12 months? If "Yes", please provide details: _____				<input type="checkbox"/> Yes <input type="checkbox"/> No



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22. Does the Applicant use E-prescribing?	<input type="checkbox"/> Yes <input type="checkbox"/> No
23. Does the Applicant utilize Computer Physician Order Entry (CPOE) that includes prescribing error detection and override alerts?	<input type="checkbox"/> Yes <input type="checkbox"/> No
24. Does the Applicant utilize telehealth (eICU, teleradiology, etc.)? If "Yes", please provide details: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
25. Are clinical research studies performed? If "Yes" i) is IRB approval obtained? ii) Who obtains consent from study participant(s)? _____	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
26. Does the Applicant participate in a patient safety organization?	<input type="checkbox"/> Yes <input type="checkbox"/> No

**CURRENT AND REQUESTED COVERAGE**  
Please note that requested coverage is not automatically provided. The policy, if issued, will determine actual coverage.

27. Requested Policy Period: -	28. Retroactive Date:
29. Coverage Requested (select all that apply): <input type="checkbox"/> Primary <input type="checkbox"/> Excess	
<input type="checkbox"/> Deductible <input type="checkbox"/> SIR requested:	Each claim: \$ _____ Aggregate: \$ _____
Primary limits of liability requested:	Each claim: \$ _____ Aggregate: \$ _____
Excess limits of liability requested:	Each claim: \$ _____ Aggregate: \$ _____
30. Self-Insured Retention:	
a. What coverage(s) does the SIR apply:	_____
b. Limits of coverage provided by SIR:	_____
c. Do defense expenses erode the limit:	_____
d. Is there a dedicated trust:	_____
e. Who handles claims within the SIR:	_____
f. Which law firm provides defense coverage:	_____

31. Current coverage:	PL	GL	EBL	Excess	Auto	EL
Carrier:						
Policy Period:	-	-	-	-	-	-
Limits (Occ./Agg.):	\$ /	\$ /	\$ /	\$	\$ CSL	\$
Deductible/SIR:	\$	\$	\$	\$	\$	\$
Claims-Made/Occurrence:	<input type="checkbox"/> CM <input type="checkbox"/> Occ	<input type="checkbox"/> CM <input type="checkbox"/> Occ	<input type="checkbox"/> CM <input type="checkbox"/> Occ	<input type="checkbox"/> CM <input type="checkbox"/> Occ	<input type="checkbox"/> CM <input type="checkbox"/> Occ	<input type="checkbox"/> CM <input type="checkbox"/> Occ
Retro Date:						
Years with Carrier:						

32. Describe any additional insureds to be included, description of operations, their interest and required coverage:			
Name & Address	Description of Operations	Interest	Coverage Desired
			<input type="checkbox"/> PL <input type="checkbox"/> GL
			<input type="checkbox"/> PL <input type="checkbox"/> GL
			<input type="checkbox"/> PL <input type="checkbox"/> GL
			<input type="checkbox"/> PL <input type="checkbox"/> GL

**33. MISSOURI RESIDENTS – DO NOT ANSWER THIS QUESTION.**

Has any professional liability insurer ever cancelled, declined or reduced coverage (i.e. reduced limits, restricted coverage, surcharged rates or refused renewal) for the Applicant or any other entity for which coverage is requested?  Yes  No

If "Yes", please provide details: \_\_\_\_\_

<b>EXPOSURE DETAILS</b>					
34. Please provide the following information:		Total number of licensed beds: _____			
	Projected Next 12 Months	Current Year	1 <sup>st</sup> Prior Year	2 <sup>nd</sup> Prior Year	3 <sup>rd</sup> Prior Year
<b>Inpatient Services (Number of Occupied Beds)</b>					
Acute Care Beds					
Long-Term Acute Care Beds (LTAC)					
Bassinets/Cribs					
Pediatric Beds					
ICU Beds					
CCU Beds					
NICU Beds					
Behavioral Health Beds					
Rehabilitation Beds					
Hospice Beds					
Substance Abuse Beds					
Swing Beds					
Skilled Nursing Care Beds					
Residential/Assisted Living Beds					
Independent Care Beds					
<b>Inpatient Surgeries and Deliveries</b>					
Total Number of Inpatient Surgeries					
Total Number of Deliveries (including C-Sections and VBACs)					
Number of C-Sections					
Number of VBACs					
<b>Outpatient Services (Do not include Lab, X-Ray, and Radiology Units)</b>					
Emergency Department Visits					
Urgent Care Visits					
Outpatient Clinic Visits					
Outpatient Surgeries (include colonoscopies and endoscopies)					
Physician Office Visits					
Home Health Care Visits					
Rehabilitation Visits (occupational, speech and physical)					
Behavioral Health Visits					
Other (describe):					

<b>Physicians</b>							
35. Is the Applicant requesting employed physicians, residents or interns be included in the proposed health care professional liability insurance?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No			
If "Yes", please attach a schedule which includes physician name, specialty, PGY year (if applicable), and retroactive date.							
<b>Allied Health Care Providers</b>							
36. Please provide the number of health care professionals described below who are employed by or work under the control of the Applicant:							
Advanced practice registered nurses _____	Psychologists _____						
Physician assistants _____	Surgical assistants _____						
Podiatrists _____	Other (describe) _____:						
<b>Hiring/Credentialing</b>							
37. Total number of medical staff:	Board Certified:	%	Board Eligible:	%			
38. Are midlevel practitioners (advanced practice registered nurse, certified registered nurse anesthetist, physician assistant) full members of the medical staff (governed by medical staff bylaws)?							
		<input type="checkbox"/>	Yes	<input type="checkbox"/>	No		
39. Are midlevel practitioners credentialed using the same processes as physicians?							
		<input type="checkbox"/>	Yes	<input type="checkbox"/>	No		
40. Is final credentialing for staff members approved by a formal credentialing committee prior to granting staff privileges?							
		<input type="checkbox"/>	Yes	<input type="checkbox"/>	No		
41. Are privileges provisional for at least six (6) months for all new staff members?							
		<input type="checkbox"/>	Yes	<input type="checkbox"/>	No		
42. Are medical staff re-credentialed at least every 2 years?							
		<input type="checkbox"/>	Yes	<input type="checkbox"/>	No		
43. Are criminal background checks required?							
If "Yes", at which level:		<input type="checkbox"/>	County	<input type="checkbox"/>	State		
		<input type="checkbox"/>	Federal				
44. In the past 5 years, has any member of the medical staff had his/her appointment to the medical staff or privileges revoked, restricted or suspended?							
		<input type="checkbox"/>	Yes	<input type="checkbox"/>	No		
If "Yes", please explain: _____							
45. Please indicate all of the screening/hiring procedures used for professionals and others who provide patient care services for the Applicant's operations.							
a. Verification of educational background				<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
b. Verification of previous employers/employment history				<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
c. Verification of personal references				<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
d. Verification of any pending license suspensions or revocations, or any pending disciplinary action by other facilities				<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
e. Require information on any professional liability or work related claims that have previously been made against any individual				<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
f. Require information on an allegations of sexual abuse or molestation previously made against any individual				<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
g. Drug/alcohol testing				<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
46. Does the Applicant's by-laws require physicians to carry healthcare professional liability insurance?							
		<input type="checkbox"/>	Yes	<input type="checkbox"/>	No		
If "Yes", what limits are required (Each Occurrence/Aggregate): \$ _____ / \$ _____							
47. Are employees required to complete appropriate annual training/competencies?							
		<input type="checkbox"/>	Yes	<input type="checkbox"/>	No		
48. Does the Applicant require all foreign trained physicians to be certified by the Education Council for Foreign Medical School Graduates?							
		<input type="checkbox"/>	Yes	<input type="checkbox"/>	No		

**Specialty Areas**
**49. Obstetrics:**

- a. Indicate the minimum professional liability limits required for OB/GYNs: \$\_\_\_\_\_ / \$\_\_\_\_\_
- Are such limits:  Separate per provider  Shared among all providers
- b. List who has privileges to perform vaginal deliveries C-Sections, and VBACs:
- | Specialty           | Privileges for Deliveries                                | Privileges for C-Sections                                | Privileges for VBACs                                     |
|---------------------|--|--|--|
| Obstetrician        | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Family Practitioner | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Other: _____        | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
- c. Are all physicians providing OB services board certified or eligible?  Yes  No
- If "No", please explain: \_\_\_\_\_
- d. Do midwives practice at the Applicant's facility?  Yes  No
- If "Yes", are they supervised by an obstetrician?  Yes  No
- Do they deliver babies in a home setting?  Yes  No
- e. What is the service level of the nursery:  Level I  Level II  Level III
- f. Are obstetricians, family practitioners, physicians, midwives required to maintain continuing education in electronic fetal monitoring (EFM) with validated competency in EFM interpretation as part of the credentialing, privileging and re-credentialing process?  Yes  No
- g. Are all labor and delivery nurses and physicians required to successfully complete an approved course in EFM?  Yes  No
- h. Is continuous EFM performed on all patients in active labor?  Yes  No
- i. Does the Applicant have any off-site birthing centers?  Yes  No
- j. Is an obstetrician on the premises twenty-four (24) hours per day?  Yes  No
- If "No", what is the maximum time for arrival to the hospital: \_\_\_\_\_ minutes
- k. Can emergency C-sections be performed in less than 30 minutes?  Yes  No
- l. Is there a process in place to review and measure obstetric/neonatal-specific practice, quality of care and outcomes that adhere to the professional standards of AAP/ACOG/AWHONN?  Yes  No
- If "No", please explain: \_\_\_\_\_
- m. Is the Applicant a regional referral center for newborns requiring intensive care for high risk pregnancies?  Yes  No
- If "No", does a written procedure exist for transferring all high-risk mothers and/or babies?  Yes  No

**50. Surgery:**

- a. Indicate the minimum professional liability limits required for surgeons: \$\_\_\_\_\_ / \$\_\_\_\_\_
- Are such limits:  Separate per provider  Shared among all providers
- b. Are all physicians doing surgery board certified or eligible?  Yes  No
- If "No", please explain: \_\_\_\_\_
- c. When are sponge, needle and instrument counts performed (OB, surgical and other procedures)? \_\_\_\_\_
- d. Are any of the following performed at the Applicant's facility?
- |                               |  |                        |  |
|-------------------------------|--|------------------------|--|
| Experimental surgery          | <input type="checkbox"/> Yes <input type="checkbox"/> No | Spinal surgery         | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Neurosurgery (brain)          | <input type="checkbox"/> Yes <input type="checkbox"/> No | Cardiothoracic surgery | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Weight loss/bariatric surgery | <input type="checkbox"/> Yes <input type="checkbox"/> No | Organ transplantation  | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Gender reassignment surgery   | <input type="checkbox"/> Yes <input type="checkbox"/> No |                        |  |

**51. Bariatric/Weight Loss Surgery:**

- a. Indicate the number of bariatric/weight loss surgeries performed in the last 12 months: \_\_\_\_\_
- b. Indicate the number of years the Applicant's facility has specialized in the care and treatment of bariatric/weight loss patients? \_\_\_\_\_ years
- c. Is there a multidisciplinary team and unit dedicated to the care and treatment of bariatric/weight loss patients?  Yes  No
- d. Does the Applicant perform bariatric/weight loss surgery on adolescents (under age 18 yrs.)? If "Yes", how many in the last 12 months? \_\_\_\_\_  Yes  No
- e. Does the Applicant's bariatric/weight loss program comply with the guidelines from the American Society for Bariatric Surgery?  Yes  No
- f. Does the Applicant require physicians to be credentialed specifically for bariatric/weight loss surgery?  Yes  No
- g. Are all physicians doing bariatric surgery board certified or eligible?  Yes  No  
 If "No", please explain: \_\_\_\_\_
- h. Is the Applicant designated a Bariatric/Weight Loss Surgery Center of Excellence?  Yes  No

**52. Anesthesia:**

- a. Indicate the minimum professional liability limits required for anesthesiologists: \$ \_\_\_\_\_ / \$ \_\_\_\_\_  
 Are such limits:  Separate per provider  Shared among all providers
- b. Staffing of the anesthesia department is by: (check all that apply)  
 Contracted anesthesiologists  Employed anesthesiologists  Residents  Surgeons  
 Contracted CRNAs  Employed CRNAs  Anesthesia assistants  
 If contracted, name of contracted group(s): \_\_\_\_\_
- c. Are all physicians doing anesthesia board certified or eligible?  Yes  No  
 If "No", please explain: \_\_\_\_\_
- d. Are non-physician providers supervised by an anesthesiologist or surgeon?  Yes  No  
 If "No", please explain: \_\_\_\_\_
- e. Is an anesthesiologist/CRNA on the premises twenty-four (24) hours per day? If "No", what is the maximum time for arrival at the hospital? \_\_\_\_\_ minutes  Yes  No
- f. Is the patient's informed consent discussion documented in the patient's medical record?  Yes  No

**53. Emergency Department:**

- a. Indicate the minimum professional liability limits required for ED physicians: \$ \_\_\_\_\_ / \$ \_\_\_\_\_  
 Are such limits:  Separate per provider  Shared among all providers
- b. Staffing of the emergency department is by: (check all that apply)  
 Contracted physicians  Employed physicians  Staff physicians  
 Residents  Nurse practitioners  Physician assistants  
 If contracted, name of contracted group: \_\_\_\_\_
- c. Are all physicians providing ED services board certified or eligible?  Yes  No  
 If "No", please explain: \_\_\_\_\_
- d. What level of care does the emergency department provide:  
 Level I (tertiary)  Level II (comprehensive)  Level III (basic)  Level IV (stand-by)
- e. Is the Applicant a dedicated trauma center?  Yes  No
- f. Is the emergency department staffed 24 hours a day by a physician?  Yes  No
- g. Does the Applicant employ EMS personnel (dispatch, EMT, paramedics, flight crew, etc.)?  Yes  No

<b>54. Radiology Department:</b>	
a. Indicate the minimum professional liability limits required for radiologists:     \$_____ / \$_____	
Are such limits: <input type="checkbox"/> Separate per provider <input type="checkbox"/> Shared among all providers	
b. Staffing of the radiology department is by: (check all that apply)	
<input type="checkbox"/> Contracted physicians <input type="checkbox"/> Employed physicians <input type="checkbox"/> Staff physicians	
<input type="checkbox"/> Residents <input type="checkbox"/> Nurse practitioners <input type="checkbox"/> Physician assistants	
If contracted, name of contracted group(s): _____	
c. Are all physicians providing radiology services board certified or eligible?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If "No", please explain: _____	
d. Does the Applicant perform interventional radiology procedures?	<input type="checkbox"/> Yes <input type="checkbox"/> No
e. Does the Applicant or the contracted group provide teleradiology services?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If "Yes", please provide details: _____	
f. Is there a radiologist on the premises 24 hours a day?	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>55. Special Services:</b>	
a. Ambulance	Number of vehicles: _____
	Number of runs per year: _____
b. Blood Bank	Number of blood donors (pints): _____
c. Organ Tissue Bank	Number of organ donors: _____
	Number of organ/tissue donations per year: _____
<b>General Liability Exposure</b>	
Please provide a schedule of all locations for which coverage is requested. Schedule should include address, operation type, occupancy and square footage for each such location.	
56. Do all of the Applicant's locations meet National Fire Protection Agency building codes?	<input type="checkbox"/> Yes <input type="checkbox"/> No
57. Does the Applicant have any new construction or renovation projects planned for the next 12 months? If "Yes", briefly describe: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
58. Does the Applicant have any special events/fund raising planned for the next 12 months?	<input type="checkbox"/> Yes <input type="checkbox"/> No
59. Does the Applicant operate any of the following:	
a. Day care center for children?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If "Yes", i) Is it open to the public?	<input type="checkbox"/> Yes <input type="checkbox"/> No
ii) How many children attend daily? _____	
b. Day care center for adults?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If "Yes", how many adults attend daily? _____	
c. Fitness/wellness center?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If "Yes", is it open to the public?	<input type="checkbox"/> Yes <input type="checkbox"/> No
60. Does the Applicant have a swimming pool on the premises?	<input type="checkbox"/> Yes <input type="checkbox"/> No
61. Does the Applicant have a heliport/helipad?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If "Yes", i) Where is the pad located (e.g. parking lot, top of building, etc.)? _____	
ii) Estimated number of landings per year? _____	
iii) Is the helicopter: <input type="checkbox"/> Owned <input type="checkbox"/> Leased	
62. How many vehicles in each of the following categories does the Applicant own or operate?	
Private passenger _____     Service _____     Ambulance _____     Patient transport _____	
Emergency _____     Non-emergency _____     Other (please describe): _____	
63. Are Employee benefits Self-Administered?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Number of Employees: _____	



Risk Management							
64. Is there a written, formalized risk management program?	<input type="checkbox"/> Yes <input type="checkbox"/> No						
65. Risk Management Contact	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%; padding: 2px;">Name/Title:</td> <td style="padding: 2px;"></td> </tr> <tr> <td style="padding: 2px;">Email Address:</td> <td style="padding: 2px;"></td> </tr> <tr> <td style="padding: 2px;">Telephone Number:</td> <td style="padding: 2px;">Ext:</td> </tr> </table>	Name/Title:		Email Address:		Telephone Number:	Ext:
Name/Title:							
Email Address:							
Telephone Number:	Ext:						
66. To whom does the risk manager report?							
Contractual Agreements							
67. Does the Applicant lease or rent any equipment from others? If "Yes", please provide a description of the equipment: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No						
68. Does the Applicant sell, rent or donate equipment to others? If "Yes", please provide details: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No						
69. Does the Applicant have any contractual agreements with independent contractors who provide services as its facility? (Please submit a copy of each contract.) If "Yes" i) Indicate which services are contracted: <input type="checkbox"/> Housekeeping <input type="checkbox"/> Laboratory <input type="checkbox"/> Pharmacy <input type="checkbox"/> Laundry <input type="checkbox"/> Pathology <input type="checkbox"/> Other (describe): _____ ii) Are certificates of insurance obtained from all contracted providers? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If "Yes", indicate the minimum insurance limits required: \$_____ / \$_____	<input type="checkbox"/> Yes <input type="checkbox"/> No						
70. Does the Applicant agree to hold others harmless (indemnify) or assume any liability in any contractual agreement? If "Yes", please provide a copy of the contract. Note: Please list any entities required by contract to be included as additional insureds in question 32.	<input type="checkbox"/> Yes <input type="checkbox"/> No						
CLAIMS HISTORY							
71. During the past seven (7) years, has any claim that may fall within the scope of the proposed insurance been made against the Applicant or against any entity or individual proposed for coverage under this insurance? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>							
<p>If "Yes", please provide the following information for all such claims as an attachment to this Application: dates of loss, claimant name, all defense and indemnity payments, all defense and indemnity reserves (if claims are open), and claim status (open/closed).</p> <p><b>NOTE: WITHOUT PREJUDICE TO ANY OTHER RIGHTS, DEFENSES OR REMEDIES OF THE COMPANY, IT IS AGREED THAT ANY CLAIM REQUIRED TO BE DISCLOSED IN RESPONSE TO QUESTION 71 IS EXCLUDED FROM THE PROPOSED INSURANCE.</b></p>							
72. Is the Applicant or any entity or individual proposed for coverage under this insurance aware of any fact, circumstance, situation, transaction, event, act, error or omission that the Applicant, any such entity, or any such individual has reason to believe may, or could reasonably be foreseen to, give rise to a claim that may fall within the scope of the proposed insurance? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>							
<p>If "Yes", please attach details to this Application.</p> <p><b>NOTE: WITHOUT PREJUDICE TO ANY OTHER RIGHTS, DEFENSES OR REMEDIES OF THE COMPANY, IT IS AGREED THAT ANY CLAIM ARISING FROM ANY FACT, CIRCUMSTANCE, SITUATION, TRANSACTION, EVENT, ACT, ERROR OR OMISSION REQUIRED TO BE DISCLOSED IN RESPONSE TO QUESTION 72 IS EXCLUDED FROM THE PROPOSED INSURANCE.</b></p>							

**FRAUD WARNINGS**

Any person who knowingly and with intent to defraud any insurance company or another person, files an application for insurance containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto, may be guilty of committing a fraudulent insurance act, which is a crime and subjects the person to criminal and civil penalties.

**Applicable in AL, AR, DC, LA, MD, NM, RI and WV**

Any person who knowingly (or willfully)\* presents a false or fraudulent claim for payment of a loss or benefit or knowingly (or willfully)\* presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

\*Applies in MD Only.

**Applicable in CO**

It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.

**Applicable in FL and OK**

Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony (of the third degree)\*.

\*Applies in FL Only.

**Applicable in KS**

Any person who, knowingly and with intent to defraud, presents, causes to be presented or prepares with knowledge or belief that it will be presented to or by an insurer, purported insurer, broker or any agent thereof, any written, electronic, electronic impulse, facsimile, magnetic, oral, or telephonic communication or statement as part of, or in support of, an application for the issuance of, or the rating of an insurance policy for personal or commercial insurance, or a claim for payment or other benefit pursuant to an insurance policy for commercial or personal insurance which such person knows to contain materially false information concerning any fact material thereto; or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act.

**Applicable in KY, NY, OH and PA**

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties (not to exceed five thousand dollars and the stated value of the claim for each such violation)\*.

\*Applies to NY Only.

**Applicable in ME, TN, VA and WA**

It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties (may)\* include imprisonment, fines and denial of insurance benefits.

\*Applies in ME Only.

**Applicable in NJ**

Any person who includes any false or misleading information on an application for an insurance policy is subject to criminal and civil penalties.

**Applicable in OR**

Any person who knowingly and with intent to defraud or solicit another to defraud the insurer by submitting an application containing a false statement as to any material fact may be violating state law.

**Applicable in PR**

Any person who knowingly and with the intention of defrauding presents false information in an insurance application, or presents, helps, or causes the presentation of a fraudulent claim for the payment of a loss or any other benefit, or presents more than one claim for the same damage or loss, shall incur a felony and, upon conviction, shall be sanctioned for each violation by a fine of not less than five thousand dollars (\$5,000) and not more than ten thousand dollars (\$10,000), or a fixed term of imprisonment for three (3) years, or both penalties. Should aggravating circumstances [be] present, the penalty thus established may be increased to a maximum of five (5) years, if extenuating circumstances are present, it may be reduced to a minimum of two (2) years.



# HEALTHCARE ORGANIZATIONS AND PROVIDERS LIABILITY INSURANCE

## SIGNATURE AND AUTHORIZATION

The undersigned, as authorized agent of all individuals and entities proposed for this insurance, declares that, to the best of his/her knowledge and belief, after reasonable inquiry, the statements in this Application and any attachments or information submitted with this Application (together referred to as the "Application") are true and complete. For Florida Applicants, the preceding sentence is replaced with the following sentence: The undersigned, as authorized agent of all individuals and entities proposed for this insurance, represents that, to the best of his/her knowledge and belief, after reasonable inquiry, the statements in this Application and any attachments or information submitted with this Application (together referred to as the "Application") are true and complete. The information in this Application is material to the risk accepted by the Company. If a policy is issued it will be in reliance upon the Application, and the Application will be the basis of the contract.

The Company will maintain the information contained in and submitted with this Application on file and along with the Application will be considered physically attached to, part of, and incorporated into the policy, if issued. For North Carolina, Utah and Wisconsin accounts, this Application and the materials submitted with it shall become part of the policy, if issued, if attached to the policy at issuance.

The Company is authorized to make any inquiry in connection with this Application. The Company's acceptance of this Application of the making of any subsequent inquiry does not bind the Applicant or the Company to complete the insurance or issue a policy.

The information provided in this Application is for underwriting purposes only and does not constitute notice to the Company under any policy of a Claim or potential Claim.

If the information in this Application materially changes prior to the effective date of the policy, the Applicant must notify the Company immediately and the Company may modify or withdraw any quotation or agreement to bind insurance.

Applicant Name	
By (Authorized Signature)	
Name/Title	
Date	
NOTE: THIS APPLICATION MUST BE SIGNED BY A PARTNER, PRINCIPAL, DIRECTOR OR OFFICER OF THE APPLICANT ACTING AS THE AUTHORIZED AGENT OF ALL INDIVIDUALS AND ENTITIES PROPOSED FOR THIS INSURANCE.	

Produced By (Insurance Agent)	
Insurance Agency	
Insurance Agency Taxpayer ID	
Agent License No. or Surplus Lines No.	
Address:	Street: City: State: Zip:
Email Address:	

Submitted By (Insurance Agency)	
Insurance Agency Taxpayer ID	
Agent License No. or Surplus Lines No.	
Address	Street: City: State: Zip:
NOTE: FOR NEW HAMPSHIRE APPLICANTS, PRODUCER'S NAME AND SIGNATURE ARE REQUIRED.	